

Tender Notice

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Nepal Life Insurance Company Limited requires **Desktop Computers** for its office use, interested and registered firms/companies are invited to submit **sealed tenders** for the supply and delivery of **100 Desktop Computers** within **7 days from the date of this notice**, during office hours (**before 5:00 PM**), at the **General Service Department, Corporate Office, Kamaladi, Kathmandu**, as per the details mentioned below.

If the last submission day happens to be a public holiday, the tender must be registered by **5:00 PM on the next working day**.

Technical Specifications :

- **Brand:** Dell / Lenovo / HP or equivalent (Bidder must mention)
- **Processor:** Intel Core i5 14th Gen (minimum i5-14500) or equivalent/latest generation with minimum 14 cores and 24MB cache or higher
- **Chipset:** Intel Q670 or equivalent business-class chipset
- **Memory:** Minimum 8 GB DDR5 (4800 MT/s or higher), expandable
- **Storage:** Minimum 256 GB M.2 NVMe SSD (PCIe)
- **Monitor:** Same brand LED monitor, minimum 19 inch, with VGA/HDMI support

Note: For details of specification and requirement collect document from the head office.

Eligibility Criteria :

- Authorized dealer/seller of Dell, Lenovo, or HP.
- Manufacturer Authorization Form (MAF) is to be provided directly by OEM in the name of Nepal Life.
- Must have VAT/PAN/ certificate.
- OEM should provide verified serial number of supplied products directly addressing Nepal Life.
- Manufacturer Authorization Form (MAF)
- Latest TAX clearance certificate
- Company registration certificate
- Anti Money Laundering Self Declaration

Mandatory Vendor Registration (KYV):

All vendors, firms, or companies submitting their documents physically are **required to mandatorily fill out the Know Your Vendor (KYV) form**.

- Upon physical submission of documents, the vendor will receive an email containing the **KYV link** and a **unique Registration (Darta) Number**.
- This registration number **must be entered accurately** in the KYV form.
- Vendors are advised to carefully review the received email for correct details.

Failure to submit the KYV form within the tender notice period will result in automatic disqualification from the tender listing process. However, if the KYV form has already been submitted during the Suchi Darta process, vendors are not required to resubmit it. The previously submitted KYV will be considered valid for this tender.