

# Invitation for Request for Proposal (RFP)

## For Procurement of Consulting Services under its Digital Transformation Program

**Published Date: 2<sup>nd</sup> Jan 2026**

Nepal Life Insurance Company Limited invites sealed Proposal (Technical and Financial) from eligible consulting firms (National + International) for the Procurement of Consulting Services under its Digital Transformation Program.

This engagement aims to appoint a qualified Consulting firm to support Nepal Life in formulating its future-ready technology and process architecture in alignment with strategic, operational, and regulatory objectives.

Interested and eligible firms may obtain the detailed Request for Proposal (RFP) document upon submission of a formal request letter printed on the firm's official letterhead, either physically or through email along with the submission of:

- Proof of deposit of a non-refundable application fee of NPR 5,000/- (In words: Nepalese Rupees Five Thousand Only) deposited to the designated bank account of the Company, and
- Supporting documents:
  - Brief Company Profile
  - Business Registration Document
  - Tax Registration Certificate

### Beneficiary Account Details (for non-refundable application fee):

Beneficiary Name: **Nepal Life Insurance Company Limited**  
Beneficiary Account No.: **00115287064**  
Bank Name: **Siddhartha Bank limited**  
Branch: **Hattisar**  
Bank SWIFT Code: **SIDDPKA**

### Schedule of Key Activities

Activity	Description
Submission of Sealed Proposals	The duly completed proposal (Technical and Financial) must be submitted as per instructions provided in the RFP no later than 4:30 PM, <b>22<sup>nd</sup> January 2026</b> . Late submissions will not be accepted.

### Eligibility Criteria

- The consulting firm must have prior experience in consulting/implementing digital transformation initiatives in medium or large enterprises. Preference shall be given to firms having experience in financial services industry.
- Firms may apply individually or as a consortium of up to two entities with a formal (Memorandum of Understanding (MoU)).

### Submission & Contact Information

Interested bidders may contact and email to General Services Department at **gsd@nepallife.com.np**

**Note :** • *Nepal Life reserves the right to accept or reject any or all proposals without assigning any reason whatsoever.*  
• *In case the last day of submission falls on a government holiday, submission can be done on the next working day.*



**Nepal Life Insurance Co. Ltd.**  
**Registered Office:** Birgunj, Parsa  
**Corporate Office:** Classic Complex, Kamaladi, KTM  
**Contact Number:** 01-5970592  
**Email:** gsd@nepallife.com.np  
**Website:** www.nepallife.com.np